

# GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone  
Email: clerk@great-ayton.org.uk



To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 10<sup>th</sup> September 2024 (date altered from 3<sup>rd</sup> September due to Councillor availability) at 7.00pm for the purpose of transacting the following:

## **Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

## **Agenda**

1. To receive apologies for absence and to consider approval for the reasons for absence
2. Minutes from the ordinary meeting held on 2<sup>nd</sup> July 2024. August meeting cancelled as inquorate.  
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police –  
1<sup>st</sup> June – 30<sup>th</sup> June 2024 - ASB Personal: 6, ASB Nuisance: 5, Burglary Residential: 1, Theft (including from shops): 1, Auto crime/SMV: 1, Violence Against the Person: 2, Other crimes: 1 – civil dispute. Total: 17.  
1<sup>st</sup> July – 31<sup>st</sup> July 2024 - ASB Personal: 1, ASB Nuisance: 5, Criminal Damage: 4, Drugs: 1, Burglary: Commercial: 1, Residential: 2, Theft (including from shops): 1–theft of fuel, 4, Auto crime/SMV: 1 – theft of wallet from car, cards used, Violence Against the Person: 6. Total: 26  
1<sup>st</sup>-31<sup>st</sup> August 2024 - ASB Personal: 1, ASB Nuisance: 1 linked, plus 3, Criminal Damage: 1, Burglary Residential: 4, Auto crime/SMV: 3, Violence Against the Person: 2, Other crimes: 1. Total: 16.
4. To receive report from NYC councillor
5. Allotments –  
Update on community bid for allotments  
Questions from Great Ayton Allotment Project  
Annual fees and regulations - Approval of fees/regulations for 2024/25 and agreed date for rent collection
6. Lease approval - Village Hall and Yatton House – being progressed awaiting response from solicitor
7. Planning matters (Appendix One)  
To consider and decide upon planning applications.  
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)  
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)  
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)  
To receive and approve items on the Accounts Report.
11. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy
12. Agree dates for 2025 meetings  
*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

**Date of next meeting of Great Ayton Parish Council Tuesday 1<sup>st</sup> October 2024**

Signed Angela Livingstone Clerk to the Council Date 5<sup>th</sup> September 2024.  
Chair: Mr R Kirk

## AGENDA FOR 10/09/2024

### APPENDIX 1

#### PLANNING & LICENCING REPORT

##### NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB24/01343/FUL - 19B John Street	Retrospective application for a single storey flat roof rear (kitchen) extension to an existing semi-detached dwelling.
ZB24/01371/FUL - 14A Marwood Drive	Enlargement of Existing Porch, Demolition of Existing Garage and Construction of Double Garage, Demolition of Existing Conservatory and Construction of Single-storey Rear Extension and Veranda, Demolition of Existing Single-storey Rear Extension and Construction of 'One-and-a-Half'-storey Rear Extension.
NYM/2024/0093 – Rye Hill Farm	Conversion of extension to redundant buildings to form one local occupancy dwelling with outbuildings (revised scheme) retrospective
NYM/2024/0094 – Rye Hill Farm	Construction of single storey side extension to form annexe
ZB24/01360/LBC – Langbaurgh Hall	Replacement of 18 no. windows
ZB24/01391/FUL – Great Ayton Methodist Church, High Street	Installation of 25 solar panels and 4 air source heat pumps
ZB24/01481/FUL – Eagle House, 9 Station Road	Removal of old shopfront & alteration/extension at rear with retractable roof to courtyard
ZB24/01672/CAT & ZB24/01672/TPO – 3 Mill Terrace	Works to trees in conservation area
NYM/2024/0601 – 8 Gribdale Terrace	Application for installation of air source heat pump

##### NYC /NYMNP PLANNING DECISIONS

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB24/00987/TPO - Great Ayton Tennis Club Mill Terrace	Application for works to a tree subject to a Tree Preservation Order (2004/09) and in a Conservation Area The decision on this proposal was: Granted.
ZB23/02197/ - Cobb House 18 Easby Lane	Demolition of dormer bungalow and double detached garage. Construction of one and a half storey dwelling with attached large double garage. The decision on this proposal was: Refused.
ZB24/00920/LBC - Langbaurgh Hall Great Ayton	Listed Building consent for replacement roof The decision on this proposal was: Granted.
ZB24/00804/LBC - Langbaurgh Hall	Listed Building consent for the conversion of former stables and coach houses to 4 holiday cottages The decision on this proposal was: Granted.
ZB24/00803/FUL - Langbaurgh Hall	Conversion of former stables and coach houses to 4 holiday cottages. The decision on this proposal was: Granted.
ZB24/00791/LBC - Langbaurgh Hall	Application for listed building consent for internal alterations to property. The decision on this proposal was: Granted.
ZB24/00904/MRC – Tolent Construction – land North West of Cleveland Lodge	Variation of condition 18 (changes to construction method) - The decision on this proposal was: Granted

##### LICENCING APPLICATIONS

Co-op 117 High Street – Application to vary premises licence	To vary the times when the sale of alcohol for consumption off the premises may take place Monday to Sunday from 08:00 – 23:00 to 06:00-23:00. In all other respects the Licence shall remain the same.
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**AGENDA FOR 10/09/2024**

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

<b>Who</b>	<b>For Consideration</b>
North Yorkshire Council	Lets Talk Rubbish consultation end date 16 <sup>th</sup> September
Cllr Moorhouse	Email from resident re sight line at bridge crossroad when coming from High Street to Low Green
Resident	Report of parking on pavement alongside lay-by area in front of Church Drive preventing pedestrian access
Resident	Road flooding concerns Tunstall Lane – their concerns already sent to NYC with no action
Resident	Complaint re parking on Romany Road
North Yorkshire Horizons	Request to host event with gazebo on High Street 30 <sup>th</sup> September, rejected by GAPC
Conservative Club	Parking concerns/child safety Marwood School

<b>Who</b>	<b>For Information</b>
Resident	Report of flooding outside Coopers Chemist, Cllr Moorhouse progressed, NYC attempted to clear but unsuccessful, looking at options
Resident	Report of overgrown hedge along Play Park/Yatton House – query re ownership
North Yorkshire Council	Planned road restrictions – Roseberry Crescent – Northumbrian Waterworks -7.10.24 9:30 to 15:30
Resident	Report of trees in river – reported to Environment Agency – response received that trees were not in weir and were not of flood risk, EA contacted landowner as riparian owner to inform of duty to maintain tree and eliminate hazards, requested to be removed by 27.9
Resident	Willow tree concern 2 High Street
Bruno Peeks	VE Day 80 years celebration – 8 <sup>th</sup> May 2025
Resident	Report of expanding pothole High Green opposite telephone box, near traffic island, GAPC team completed
Yatton House	Possible siting of defibrillator on gate to serve Cemetery, Community Gardens, Allotments, Bungalows and Yatton House – funding applied for by Yatton House not available
Cllr Moorhouse	Update on Footbridge maintenance Low Green
Residents x 3	Reports of overgrown hedging on route to Railway Station – sent to Cllr Moorhouse and report received that order for works placed
Resident	Report of blocked drain (by bus stop) opposite allotments – reported to NYC
Resident	Parking issues reported Bridge Street (left fork) forwarded to Cllr Moorhouse
Resident	Report of flooding A173 on bend approaching Langbaugh Close – reported to NYC, response that when inspected there had been no flooding
Teesside Wind Band	Event on Low Green approved and date organised 20 <sup>th</sup> August 19:00-20:30
Resident	Report of concerns with issues faced at Romany Road – reported to North Yorkshire Council enforcement and North Yorkshire Police – Enforcement responded that this matter had been looked at previously
NYMNPA	Slides from Joint Parish Forum, Parish training event 25.9.24, Northern Area Parish Forum 2.10.24, invite to Restoring Nature conference 27.9.24
Resident	Report of overgrown bushes at rear of property Guisborough Road – GAPC actioned
Resident	Complaint re hedge on Little Ayton Lane, sent to Taylor Wimpey, they confirmed that this would be addressed.
G A Bowling Club	Further email received regards the field area maintenance, forwarded to Taylor Wimpey along with invoice for the works they had completed on the field. Concern on other areas in the village emailed to Cllr Moorhouse inc. Low Green footbridge damage (urgent repairs being organised) and Stile on Cross Lane requiring repair
Resident	Report of bus stop damage on B1292, reported to Area 2
Resident	Report of overgrown tree Beech Close, advised this is responsibility of Broadacre Housing
NYC	Information on delay to the new Local Plan consultation
Resident	Report of vehicle hitting their fence post on Little Ayton Lane, request to consider traffic calming, send to Cllr Moorhouse
Resident	Query re potential double lines opposite Stokesley Butchers sent to Cllr Moorhouse
NYC	Complaint from resident re height of hedge 88-90 Guisborough Road, to be cut shortly
Resident	Complaint re speeding cars Easby Lane and A173 when walking from Mill Terrace, sent to Cllr Moorhouse
Resident	Complaint re ashes being scattered on High Green. Clerk advised that no ashes should be scattered on private land without landowner permission. GAPC team addressed matter regarding young tree
Resident	Complaint regarding motorhome parked in village for several weeks, sent to Cllr Moorhouse

**AGENDA FOR 10/09/2024**

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP  
REPORTS**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>FROM</b>
Village Appearance and concerns	Grass cutting across village  Dead cherry tree  Waterfall Park  River Yatton House  Village Hall	BBQs Low Green – concerns of damage to grass, suggestion to install signage. Clerk met with Northern Gas to request further work on reinstatement which has been completed. Works required on 2 mowers, 1 in workshop and awaiting works, other completed by Mr Marley, new harness required for strimmer ordered. Dead tree near 74 Marwood Drive, request to remove sent to Cllr Moorhouse Tree in river, GAPC team met with Environment Agency to request further support, they are liaising with homeowner to have tree removed. Living Leven meeting to be held 15.10.24 2pm Chair agreed request for hedge to be trimmed next to footpath and going forward maintained by Yatton Hse Chair agreed that GAPC team would varnish external front door, costs to be approved	Mr Marley/ Clerk
Benches	maintenance continuing when possible	Will continue when team available	Clerk
Allotments	Allotment report provided	Visit completed and letters sent to tenants, to be monitored.	Allotments team
Facilities	Cemetery  Play Area  Public Conveniences	Concerns regarding dogs in grounds, Paving completed around Garden of Remembrance and bench from High Street to be installed with paving Damage to wooden play bridge on 25.8 Police attended and apprehended one youth, request sent again for CCTV. Quote for works £300 booked for w/c 9.9.24. Quotes being sought for new fencing around Play Area. Playsafety Inspection being completed w/c 9.9.24. Cost for providing on site training with risk assessments/H&S training and COSHH requirements £200	Mr Marley
Village events	Remembrance Sunday 10 <sup>th</sup> November Christmas events  Food event Summer 2025  Flag raising	road closure/signage organised and to approve order for wreath through RBL Poppy shop Christmas tree to order, erection by G Frankish 26/27.11 and removal 6.1.25, and Carols on the Green, new song sheets to be printed. Mr Marley requested metal lid for where tree stands and new enclosure for electric point at bin. To agree date – either to coincide with VE Day 80 <sup>th</sup> Anniversary 8 <sup>th</sup> May or 1 <sup>st</sup> Saturday in June. Schedule for flag raising events – to approve, query regards positioning of flagpole	Clerk
Any update from Parish Council Team		Resignations advised to North Yorkshire Council, appropriate information displayed and co-option of two new Councillors to be completed in October.  GAPC Team flexible working hours query to progress Any verbal update	Clerk  L Marley

**AGENDA FOR 10/09/2024**

**ACCOUNTS REPORT – MEETING 10<sup>TH</sup> SEPTEMBER 2024**

**APPENDIX 4**

**Receipts**

<b>Paid From</b>	<b>Description</b>	<b>Date</b>	<b>Amount £</b>
M&B Rea	June fees	27.6.24	65.00
NYC	Grasscutting contribution	18.7.24	1549.27
Head	Cost for interment of ashes	23.7.24	100.00
M&B Rea	July payments	1.8.24	£175.00
Nat West	Interest	31.7.24	£0.07
Coop funerals	ashes	12.8.24	£100.00
Lords	headstone	12.8.24	£65.00
D G Kidd	ashes	28.8.24	£100.00
W Storey	funeral	4.9.24	£1,100.00
Rose funerals	headstone	4.9.24	£125.00
			<b>£3379.34</b>

**Payments**

<b>Paid to</b>	<b>Description</b>	<b>Date</b>	<b>Amount £</b>
Valda Energy	electric public conveniences 8.5 - 7.6	16.5.24	DD£40.04
Lex Autolease	Van lease rental	17.6.24	DD£473.67
Merritts Solicitors	Professional charges	27.6.24	£420.00
Radius UK Fuels	Deisel & petrol for grasscutters	30.6.24	DD£90.04
Nat West	Bank charges 4.5.24-31.5.24	1.6.24	DD£11.55
Nat West	Bank charges 1.6.24-28.6.24	1.7.24	DD£21.49
North Yorkshire Council	Advance charges for monthly bin collection	1.7.24	DD£83.89
A Livingstone	Duracell Direct 32 pack AA batteries for toilets	5.7.24	£18.79
North Yorkshire Council	Payroll charges 1.4.24-30.6.24	5.7.24	£21567.88
Valda Energy	electric Parish centre & cemetery 7.6.24 - 3.8.24	12.7.24	DD£14.48
Radius UK Fuels	diesel grasscutter and Van	14.7.24	DD£95.46
Valda Energy	Electric public conveniences 8.7.24-7.8.24	16.7.24	DD£54.62
Lex Autolease	Van lease rental	16.7.24	DD£473.67
Everflow	Water to all meters 18.8-17.9	18.7.24	DD£265.09
Viking	24 smart toilet rolls and pack of laminating pouches	24.7.24	£188.65
BNP Paribas Leasing	Grasscutter monthly fee	20.7.24	DD£456.00
Radius UK Fuels	grasscutting diesel and super petrol	28.7.24	DD£91.99
Chipchase Manners	professional services audit 23/24	31.7.24	£576.00
North Yorkshire Council	Advance charges for monthly bin collection	1.8.24	DD£69.08
Nat West	Bank charges 29.6.24-2.8.24	2.8.24	DD£7.35
A Livingstone	Card factory2 diaries for 2025	8.8.24	£3.58
Everflow	Water to all meters 18.9.24-17.10.24	18.8.24	DD£633.91
L Marley	postage stamps 8x2nd class	19.8.24	£6.80
Sam Turner & Sons	sand paper and WD40	22.8.24	£10.90
Sam Turner & Sons	belt x 2, sand x 10, cement, postfix x 3	22.8.24	£81.44
Lex Autolease	Van lease rental	16.8.24	DD£473.67
Radius UK Fuels	petrol for grasscutter	4.8.24	DD-£8.21
Radius UK Fuels	deisel & petrol for grasscutters and van	11.8.24	DD£133.99
Alan Dale	dig and fill grave 16.8	28.8.24	£375.00
Valda Energy	electric parish centre & cemetery 4.8-3.9	12.8.24	DD£38.85
A Livingstone	Amazon notelets x 4	14.8.24	£3.75
A Livingstone	Ink for calligraphy pen	13.8.24	£4.95
Radius UK Fuels	diesel for grasscutter	25.8.24	DD£48.16
Sam Turner & Sons	bits for seat in cemetery	29.8.24	£7.80
BNP Paribas Leasing	Grasscutter monthly fee	20.8.24	DD£456.00
A Livingstone	Philip Harris 24 smart toilet rolls	3.9.24	£142.04
Zurich Insurance	Renewal of insurance dated 1 <sup>st</sup> October – discussing costs and will inform when updated		
		<b>TOTAL</b>	<b>£27433.77</b>